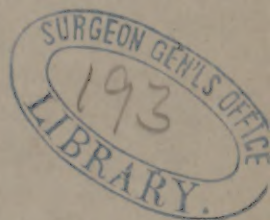


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LIBRARY AIDS

BY

SAMUEL S. GREEN

Librarian of the Free Public Library, Worcester, Mass.

REVISED AND ENLARGED EDITION

WITH REFERENCES FROM POOLE'S "INDEX," AND A CHAPTER
ON "BOOKS AND ARTICLES ON READING" FROM
FOSTER'S "LIBRARIES AND READERS"

NEW YORK
F. LEYPOLDT, PUBLISHER
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PUBLISHER'S NOTE.

It was at the request of the publisher that Mr. Green kindly consented to prepare a revised edition of his valuable paper on "Library Aids," read at the Baltimore Conference of Librarians, February, 1881. The paper was first printed in the *Library Journal*, April, 1881, and subsequently was published for distribution as a separate pamphlet by the Bureau of Education, for a purpose clearly indicated in the following note, printed on the title-page of the pamphlet:

DEPARTMENT OF THE INTERIOR,
BUREAU OF EDUCATION,
WASHINGTON, March 24, 1881.

The following article by Samuel S. Green, Esq., the accomplished and well-known Librarian of the Worcester (Mass.) Free Public Library, answers many inquiries addressed to this Office as to the sources of information respecting the establishment and conduct of libraries.

It is impossible for the Office to publish at present fuller or more complete suggestions of this character.

JOHN EATON,
Commissioner.

The publisher has every reason to believe that the re-issue of this paper, revised to date, will be appreciated by all who are interested in library matters.

He has added, with the kind permission of the authors, the library references from Poole's "Index to Periodicals," and the chapter on "Books and Articles on Reading," from "Libraries and Readers," by W. E. Foster; also the bibliography references from the "American Catalogue," and (without permission, a liberty which the publisher feels assured the authors will forgive for the good purpose sake) the library authorities quoted in that admirable article on "Libraries," by H. R. Tedder and E. C. Thomas, in the "Encyclopædia Britannica."

There is, perhaps, a *raison d'être* for the appendix of publishers' pages, since all contain "works for the library."

It is hoped that this little volume may form the foundation of a "Library Annual," having for chief features a topical record of the more prominent bibliographies, and of the articles and books relating to libraries, published during the year. Any suggestions, or bibliographical contributions, will be thankfully received.

F. LEYPOLDT.

NEW YORK, June 1, 1883.

Library Aids.

It is very desirable that a library manual should be prepared and published. None exists in the English language. There are materials, however, for a good one in the contents of the seven volumes of the Library Journal already published and of the Special Report issued at Washington in 1876, by the Bureau of Education, and entitled Public Libraries in the United States of America, their history, condition, and management.

I have been requested to call attention to the more important articles and papers in these publications, and by grouping them under appropriate headings make their usefulness more apparent than it is at present to the great body of librarians and persons interested in establishing and maintaining libraries.

I proceed, without further introduction, to do this work, premising only that large portions of both publications having interest as history only, or because they describe different kinds of libraries, or give library news, will not be alluded to.

The work here undertaken ends with the last number of the Library Journal for the year 1882. The

association referred to throughout this paper is the American Library Association.

LIBRARY LEGISLATION.

For instruction in regard to the history of this subject and the teachings of experience respecting the best forms for library laws, mention should first be made of the excellent Report on library legislation (L. J., v. 4, p. 300), made by Dr. H. A. Homes, and to a paper which he read before making it, Legislation for public libraries (L. J., v. 4, p. 262). The laws proposed as model legislation are printed in the Library Journal, v. 5, pp. 79, 109; read, also, in this connection, editorial notes on pp. 76 and 106, in the same volume.

Other articles on this subject which it is desirable to read are State legislation in the matter of libraries, by W. F. Poole (L. J., v. 2, p. 7), Free town libraries in the Spec. Rep. (p. 445), and Public library government (L. J., v. 2, p. 292). There is a record of a discussion which followed Mr. Poole's paper in the L. J., v. 2, p. 20.

For a law recently passed by the Rhode Island Legislature providing for the punishment of persons who deface books or keep them out over time see L. J., v. 7, p. 228. For interesting rules provided for the government of the public library at Bridgeport, Conn., see ordinance of the Common Council of that city, etc. (L. J., v. 7, p. 233).

FOUNDATION OF LIBRARIES.

Note especially the Organization and management of public libraries, by W. F. Poole (Spec. Rep., p. 476), How to make town libraries successful, by F. B. Perkins (Spec. Rep., p. 419), A word to starters of libraries, by Justin Winsor (L. J., v. 1, p. 1), Some popular objections to public libraries, by W. F. Poole (L. J., v. 1, p. 45), and Rev. A. M. Pendleton's series of useful articles, How to start libraries in small towns (L. J., v. 1, pp. 161, 213, 249, 313, 355, and 421).

See, also, Method of securing the multiplication of libraries: Report by Henry A. Homes and discussion of the same (L. J., v. 6, p. 133).

LIBRARY BUILDINGS.

Attention should be called to Library buildings, by Justin Winsor (Spec. Rep., p. 465), Construction of library buildings, by William F. Poole (L. J., v. 6, p. 69), and Progress of library architecture, by William F. Poole (L. J., v. 7, p. 130); also to discussions on this subject at the meetings of the association in New York (L. J., v. 2, p. 31), Boston (L. J., v. 4, p. 292), Washington (L. J., v. 6, p. 123), and Cincinnati (L. J., v. 7, p. 196). See The National-library building, by J. L. Smithmeyer (L. J., v. 6, p. 77) for an illustrated account of the building which it has been proposed to erect for storing the Library of Congress.

Mr. Poole criticises Mr. Smithmeyer's plans in the second of his two articles referred to just above. For remarks by Mr. Spofford on a building for the Library of Congress see *L. J.*, v. 6, p. 126. The trustees of the Boston Public Library have recently issued a report on the fitness of the English High and Latin School building for the uses of the Public Library. This contains six plans, four of them for a new building on the Dartmouth Street lot given to the city by the state. Examine in connection Minority report of W. H. Whitmore on the fitness of the English High and Latin School building for the uses of the Public Library, with four plans. One of the latter is a plan of the Harvard C. L. book-stack.

Examine, also, Hints for improved library economy, drawn from usages at Princeton, by Frederick Vinton (*L. J.*, v. 2, p. 53), Brown University Library (*L. J.*, v. 3, p. 117), and Elevator in Worcester Public Library (*L. J.*, v. 4, p. 201).

There is an account of the new building for the Public Library at Newcastle, England, in *L. J.*, v. 7, p. 272.

VENTILATION, HEATING, AND LIGHTING.

Note Ventilation of libraries, by D. F. Lincoln, M.D. (*L. J.*, v. 4, p. 254), Warming libraries, by A. M. Pendleton (*L. J.*, v. 5, p. 277, and Heating libraries, by Melvil Dui (*L. J.*, v. 6, p. 93).

The subjects of ventilating and warming library

buildings demand fuller treatment than they have received. Much information regarding the use of the electric light for libraries has appeared in the *Library Journal*. I wish to call attention to the following articles, stating only in advance that Mr. Richard Garnett, who writes two of them, is keeper of the reading-room in the British Museum, and that the electric light has been in use in this reading-room for a considerable time. Perhaps it would be well to read the articles in the following order:

The Electric light at the British Museum reading-room (*L. J.*, v. 4, p. 128), Electric light [in the British Museum], in a letter of Richard Garnett (*L. J.*, v. 4, p. 444), Electric light in the British Museum (*L. J.*, v. 5, p. 153), The electric light at the British Museum: a letter from Richard Garnett (*L. J.*, v. 5, p. 170).

Great advances have been made lately in the direction of rendering the electric light available for illuminating purposes.

For an editorial note by Mr. Cutter advocating the introduction of electric lights into libraries see *L. J.*, v. 7, p. 43.

It is the opinion of several librarians that the arc light is unsuitable for lighting libraries because of flickering, but that the incandescent light when further developed is likely to prove serviceable for library purposes.

Articles treating of the effects of gas in disintegrating leather will be referred to under the heading *Binding*.

BIBLIOGRAPHY, ETC.

An excellent list of books of reference needed by the officers of libraries is that contained in Mr. Winsor's paper in *College libraries as aids to instruction*. This pamphlet was issued by the Bureau of Education as Circular of Information No. 1, 1880.

Mr. Winsor has begun to print a list of the most useful reference-books which is to be issued as number 17 of the *Bibliographical contributions of the Library of Harvard University*.

The British Museum has recently issued a *Hand-list of bibliographies, classified catalogues, and indexes* placed in the reading-room of the British Museum for reference, by G. W. Porter.

In the Special Report issued in 1876 by the Bureau of Education we have *Works of reference for libraries*, by A. R. Spofford (p. 686), *Library bibliography* (containing lists of books of reference and of articles in periodicals concerning libraries), by A. R. Spofford (p. 733), *Scientific libraries in the United States*, by Prof. Theodore Gill (p. 183), an article which mentions the best special bibliographies in the different branches of science, namely, anatomy, chemistry, etc., and *Medical libraries in the U. S.*, by Col. J. S. Billings (p. 171), in which are scheduled the leading reference-works needed in medical bibliographical work.

In Part II of the Special Report we have as Appendix II to Mr. Cutter's Rules, etc., a list of bibliographical works needed by the cataloguer. Mr. Cutter also states here where fuller lists may be found.

One of the most comprehensive bibliographies for the practical uses of every day is "Bibliographical Aids," by F. Leypoldt, prefixed to the second volume of his *American Catalogue*.

Valuable lists of books are appended to articles on different subjects in the *Encyclopædia Britannica*. Among special bibliographies recently issued attention should be called to the following :

The book of British topography: a classified catalogue of the topographical works in the Library of the British Museum, relating to Great Britain and Ireland, by J. P. Anderson.

A manual of historical literature, by Prof. Charles K. Adams, published by Harper & Brothers, which comprises brief descriptions of the most important histories in English, French, and German, together with practical suggestions as to methods and courses of historical study, and is a very valuable bibliography. (See Notice in *The Nation* of May 4, 1882.)

Reader's hand-book of the American Revolution, by Justin Winsor.

Gardiner and Mullinger's introduction to the study of English History, which contains valuable lists of books.

The literature of civil-service reform in the United States, by W. E. Foster, published by the Young Men's Political Club, Providence, and a list of works on Political Economy, and Political Science, compiled by W. G. Sumner, David A. Wells, W. E. Foster, R. L. Dugdale, and G. P. Putnam, and issued as Eco-

nomic Tract No. 2 by the Society for Political Education, New York.

An enumeration of such printed lists as have been recently issued of Public Documents of the United States Government is contained in the second part of a report on the Distribution of Public Documents, by S. S. Green (L. J., v. 7, p. 228).

The librarian who consults bibliographical lists has to be on the lookout to see that the latest edition of a work is given in them and that supplementary volumes have not been published to works there recorded. For example, a new edition of that very important work Vapereau's *Dictionnaire universel des contemporains* and supplementary volumes of Brunet's *Manuel* have been published within two or three years.

A sure resource in case of doubt is to read over the lists under the proper headings prepared by Mr. Cutter for the department "Bibliography" in the successive numbers of the *Library Journal*. The *Library Journal* contains and refers to other valuable bibliographical matter. We note the following articles and lists:

Reference-books in English, by Justin Winsor (v. 1, p. 147); *Library Aids*, by S. S. Green (v. 6, p. 104), which covers ground similar to that covered by the present paper up to about the date of the Washington Conference held in February 1881, and which soon after that date was issued in a pamphlet form by the United States Bureau of Education; *Library Purchase-*

Lists, prepared by C. A. Cutter, which have appeared in successive numbers of the *Library Journal* (beginning with v. 6, no. 11, and which contain selections of new books suitable for being placed in libraries, with notes of commendation or caution; Bibliography of the pre-Columbian discoveries of America, by Paul B. Watson (v. 6, p. 227), in connection with which it is well to call attention to "Notes on the Bibliography of Yucatan and Central America," by Ad. F. Bandelier, published in the *Proceedings of the American Antiquarian Society*, at the meeting held at Worcester, October 21, 1880; Purchasing List of Sketch-books of Japanese artists and English works published in Japan and China, by Frank S. Dobbins (v. 7, p. 292); Index by author of serial stories contained in bound volumes of leading periodicals, by W. I. Fletcher (v. 6, p. 42), with a few additions by W. M. Griswold (v. 6, p. 107), and List of important serial stories published in the *Revue des Deux Mondes* to 1880 inclusive, by W. I. Fletcher (v. 6, p. 166).

The portion of the latest edition of the *Handbook for readers*, with regulations, issued by the Boston Public Library entitled "Books on special subjects, how to find them," contains a valuable list of reference-books.

The Chronological index to historical fiction, and the Annotated catalogue of books in the Lower Hall, of the classes of history, biography, and travel, also issued by the Boston Public Library, are of great

service in supplying humble biographical needs. The former is now embraced in the catalogue entitled *Fiction and juveniles*, with notes for readers, issued by the last-named library. Attention should in this connection be called to *The reader's guide to English history*, by Prof. W. F. Allen, issued by Ginn, Heath & Co. This work contains in four parallel columns (a) the genealogical tables of English rulers; (b) good historical reading, whether histories, biographies, or essays; (c) novels, poems, and dramas relating to each period; (d) the same class of works illustrating contemporary history. Note also *A descriptive catalogue of historical novels and tales*, for the use of school libraries and teachers of history, enlarged from the list in the *Journal of Education*, March 1882, by H. Courthope Bowen. London, E. Stanford, 1882.

Elaborate and valuable bibliographies appear in the bulletins issued by the library of Harvard University, which has also issued the following *Bibliographical Contributions* made up mainly if not wholly from the bulletins:

1. Edward S. Holden. *Index catalogue of Books and Memoirs on the Transits of Mercury.*
2. Justin Winsor. *Shakespeare's Poems: a Bibliography of the Earlier Editions.*
3. Charles Eliot Norton. *Principal books relating to the Life and Works of Michel-Angelo, with Notes.*
4. Justin Winsor. *Pietas et Gratulatio. An Inquiry into the authorship of the several pieces.*
5. *List of Apparatus in differ-*

ent Laboratories of the United States, available for Scientific Researches involving Accurate Measurements. 6. The Collection of Books and Autographs, bequeathed to Harvard College Library, by the Honorable Charles Sumner. 8. Calendar of the Arthur Lee Manuscripts in Harvard College Library. 9. George Lincoln Goodale. The Floras of different countries. 10. Justin Winsor. Halliwelliana: a Bibliography of the Publications of James Orchard Halliwell-Phillipps. 11. Samuel H. Scudder. The Entomological Libraries of the United States. 12. A List of the Publications of Harvard University and its Officers, 1870-1880. 13. Samuel H. Scudder. A Bibliography of Fossil Insects. 14. William H. Tillinghast. Notes on the Historical Hydrography of the Handkerchief Shoal in the Bahamas. 15. J. D. Whitney. List of American Authors in Geology and Paleontology. The following two have been begun: 16. Richard Bliss, jr. Classified Index to the Maps in Petermann's Geographische Mittheilungen, 1855-1881. 17. Justin Winsor. A List of the most useful Reference Books.

The Lenox Library has issued the following contributions to a catalogue: 1. Voyages of Halsing, etc.; 2. Jesuit Relations, etc.; 3. Voyages of Thévenot, etc.; 4. Bunyan's Pilgrim's Progress, etc.; 5. Works of Shakespeare, etc. The last of these contributions, with the catalogue of books on Shakespeare, in the Barton collection of the Boston Public Library, makes the contribution of the United States a valuable ad-

dition to the bibliography of the writings of the great English dramatist.

Cornell University has issued three numbers of *The Library*. These contain valuable lists of books on the German civil services, architecture, Petrarch bibliographies, the study of the Egyptian hieroglyphs, mathematics, and the living authors of Iceland, besides notes and lists of additions to the University Library. Valuable bibliographies have been published in many of the bulletins of the Boston Public Library. The British Museum has recently begun the publication of lists of books in its library by and about such authors as Dante, Shakespeare, Homer, etc. References to special bibliographies of general interest appear under the heading *Bibliography* in successive numbers of the *Library Journal* and in the monthly notes of *Library Association of the United Kingdom*. Here for example have been recently noticed books containing lists of the writings of Dickens, Thackeray and Ruskin (1834 to Oct. 1878), and of Herschel the astronomer, and a notice of a second edition of Trübner & Co.'s *Catalogue of Dictionaries and Grammars of the principal languages and dialects of the world*.

A revised edition has been published of *Books and Reading*, by Noah Porter, President of Yale College. This is a valuable book for popular use. The present edition is enriched by an appendix, containing a select catalogue of books, prepared by Mr. James M. Hubbard.

This list of Mr. Hubbard is excellent, and cannot fail to prove useful. The works given, however, under the headings "Bible" and "Christ" are utterly inadequate to give a record of the thought and scholarship of the present time.

A second series of The best reading, prepared by Lynds E. Jones, has just been issued by G. P. Putnam's Sons. It is supplementary to the useful first series which was edited by F. B. Perkins, and contains a priced and classified bibliography for easy reference of the more important English and American publications for the five years ending Dec. 31, 1881. In the Naturalist's assistant (pages 145-224), by J. S. Kingsley, Boston, 1882, is a bibliography of 1500 works necessary for the systematic zoölogist. The lists of additions issued by the Boston Athenæum, the Hartford Library Association, and several other libraries are valuable for the knowledge which they give in regard to the character of recent publications. The list formerly prepared by Mr. W. E. Foster of Providence for the State Superintendent of schools in Rhode Island has been discontinued, as the ground which he intended to cover with his list is now covered by the Library Purchase-Lists, which, as has been stated before, are published every month in the *Library Journal*.

It may not be amiss to remind managers of small libraries that the best sort of information regarding books may be obtained by reading the book-notices of such papers as *The Literary World*, *The New York*

Evening Post, or its weekly issue—The Nation, and The Critic, in the United States, and The Academy and The Athenæum, in London.

Some of the best library catalogues, such, namely, as that of the Boston Athenæum, the Brooklyn Library, and the subject-catalogue of the Library of Congress are very useful for bibliographical purposes.

For an account of bibliographical matter issued once a month by W. E. Foster see Libraries as Educational Institutions.

Especial mention should be made of the American Catalogue, planned by F. Leypoldt, and compiled under his direction by L. E. Jones, and it should be stated distinctly that the libraries of the country are very much indebted to Mr. Leypoldt for carrying through such an undertaking as this valuable but unremunerative work, and for his generous conduct in publishing the Library Journal, although for several years he incurred heavy loss in doing so. The American Catalogue contains, first, author and title entries of books in print and for sale (including reprints and importations) July 1, 1876; second, subject-entries of the same books. Prefixed to v. 2 (subject-entries) is the useful list of "Bibliographical Aids," before mentioned. Late volumes of the Uniform Trade List Annual contain yearly lists of books recorded in the Publishers' Weekly, with additional titles, etc. These supplement the list in the American Catalogue. Begin with the volume for 1877. The Publishers' Weekly, issued by Mr. Leypoldt, gives lists of cur-

rent American publications. The Trade List Annual and The Publishers' Weekly contain much interesting and valuable bibliographical matter besides the lists of books just mentioned, and are indispensable to librarians. See, also, The Literary News published by Mr. Leypoldt.

For an alphabetical list of works published in Great Britain and of the principal works published in America, etc., from January 1835 to December 1880 see the three volumes of The English Catalogue of Books compiled by Sampson Low and published by Sampson Low, Marston, Searle & Rivington. A supplement to this work is issued annually, and in The Bookseller may be found a list of current English publications. See, also, Index to the British Catalogue of books published during the years 1837 to 1857 and Index to the English Catalogue of Books, vol. 2, 1856 to January, 1876, both volumes compiled by Sampson Low, for an index of subjects.

A new edition of Poole's Index to Periodical Literature has just been issued. It was prepared by W. F. Poole assisted by W. L. Fletcher and the co-operation of fifty libraries, and indexes periodicals which bear a date earlier than January 1, 1852. It is published by James R. Osgood & Co. at \$15 a copy. Mr. Poole has formed a plan which it is hoped may be carried out for issuing annually a supplement to the Index. Allusion should be made to the following useful indexes, etc., which have been issued recently: North American Review (1815-1877) and Supple-

mentary Index to the North American Review (1878-1880), by Rev. W. Cushing; General Index to the North American Review (1861-1882), by Q. P. Index (W. McCrillis Griswold); Christian Examiner (1824-1869); Bibliotheca Sacra (vols. 1 to 30, through the year 1873); Harper's Monthly (vols. 1 to 60, June 1850 to June 1880); Scribner's Magazine (vols. 1 to 10, Nov. 1870 to Oct. 1875; vols. 11 to 20, Nov. 1875 to Oct. 1880; vol. 21, Nov. 1880 to Apr. 1881; vol. 22, May to Oct. 1881); a General Index to Scribner's Monthly, issued by Q. P. Index in 1881; the Atlantic Monthly, both that issued by its publishers (1857-1876) and a Supplementary Index to the Atlantic Monthly, giving gleanings from the volumes already indexed and indexing subsequent volumes up to the beginning of 1881, issued in Bangor, Maine, by Q. P. Index; General Index to the Nation (July 1865-Sept. 1880), by Q. P. Index; General Index to the International Review (1874-1880), by Q. P. Index; General Index to the first series of Lippincott's Magazine (vols. 1-26), issued by Q. P. Index in 1881; General Index to the Eclectic Magazine (vols. 1-96) and to the Living Age (vols. 37-148), issued by Q. P. Index in 1881; Autoren- und Sachregister der Deutschen Rundschau (vols. 1-29), issued in 1882 by Q. P. Index; General-Autor- und Sachregister zu zeitschriften meist historischen inhalts, und zwar: Die Historische Zeitschrift, Unsere Zeit, Das Historische Taschenbuch (1880-1881), by Q. P. Index; Revue des Deux Mondes (Table générale, 1831-1874);

New York Daily Tribune Index (1875-1882); Palmer's Index to the Times Newspaper (Jan. 1, 1860-Sept. 30, 1882); Chronicles of facts and events in the successive annual volumes of the Boston Almanach, the Week and Summary of the week's news in the Nation, lists of important events appearing in newspapers at the close or beginning of every year, and Annals of our time, with supplements, by Joseph Irving (1837-July 22, 1878); A partial index to the proceedings of the American Antiquarian Society from 1812 to 1880, prepared by Stephen Salisbury, jr.; the publications of the Index Society, namely: 1. Wheatley, H. B. What is an Index? [With Preliminary list of English Indexes]; 2. Peacock, M. G. W. Royalists whose estates were confiscated during the Commonwealth, etc.; 3. Gomme, G. L. Index of Municipal Offices, etc.; 4. Report of annual meeting. *Appendix*. Huth, A. H. Index to books and papers on Marriage between near kin, Birch, W. de G. Styles and titles of English Sovereigns, Solly, E. Indexes of portraits. European Magazine, London Magazine, and Register of the Times, Index of obituary notices; 5. Solly, E. Index of hereditary English, Scotch, and Irish tales of honour; 6. Clark, P. Index to Trevelyan's Macaulay, 6th ed. 1878; 7. Report of annual meeting. *Appendix*, namely: Indexes of portraits. British Gallery of Portraits, Jordan's Portrait Gallery, Knight's Gallery, and Lodge's Portraits; Index of Abridgments of patents; 8. Index of obituary notices; 9. Jackson, B. D. Guide to the literature of

Botany; 10. Index of obituary notices; 11. Rye, W. Index to Norfolk topography; 12. Jackson, B. D. Vegetable technology.

For indexes to particular books, such as Neander's General history of the Christian religion and church, works of Hawthorne, and Lange's Commentary on the Old Testament, see "Bibliography" in Library Journal.

CATALOGUING.

A history of catalogue-making and a criticism of the different kinds of catalogues are contained in the article Library catalogues, by C. A. Cutter, in the Special Report (p. 526). Persons interested should study this paper, for it is very important to learn what experience has taught before undertaking to make a catalogue. Part II of the Special Report is Rules for a printed dictionary catalogue, by C. A. Cutter. We have here the first printed rules for making a catalogue on the dictionary plan. The writings of Mr. Cutter on the subject of cataloguing and the work he has done in preparing catalogues have shown that he is an authority in this matter second to none.

For expositions of other systems of cataloguing, mixed and classed, see Catalogues and cataloguing, by S. B. Noyes, Jacob Schwartz, John J. Bailey (Special Rep., p. 648), and the remarks of Melvil Dewey in Decimal classification and subject-index (Spec. Rep., p. 623).

The catalogue of the Boston Athenæum, the last volume of which has recently been issued, is the best example that we have of a printed catalogue prepared on the dictionary plan. It was made by Mr. Charles R. Lowell, but has been carefully revised and greatly improved by Mr. Cutter during its preparation for printing, and although he is unwilling to have it regarded as his ideal catalogue, yet, owing to his work, it has proved the most valuable contribution yet made anywhere to the list of printed catalogues of large libraries.

Mr. Noyes's catalogue of the Brooklyn Library is now complete. It is constructed on the dictionary plan, with modifications, the most important of which are the introduction in alphabetical order of carefully classed lists of books on the various branches of knowledge and the frequent use of references to periodicals. Mr. Noyes's catalogue is an admirable piece of work and one for which all students are indebted to him.

The report of the committee on uniform entries, appointed at the meeting of the association in New York, is published in the *Library Journal* (v. 3, p. 12), and the majority report there given contains the rules for cataloguing that stand as the rules recommended for use by the American Library Association until amended by it.

With Mr. Cutter's rules, this report, and good catalogues, such as those of the Boston Athenæum and the Library of Brooklyn, at hand, libraries are

now well equipped for beginning under guidance the work of good cataloguing.

We do not realize how great our indebtedness is to the institutions which have incurred the expense of issuing the best printed catalogues. Why do not all librarians buy both of the catalogues just mentioned for the sake of the advantages to themselves which would result from their free use and to encourage other institutions to issue similar catalogues? With the rules we now have and the good examples of catalogues which we may acquire by purchase at what, considering their cost, is a nominal price, the work of cataloguing is half done, and can be intrusted to skilful persons who have had only elementary training in this kind of work with a little supervision on the part of a specially trained cataloguer.

As examples of annotated catalogues, we must still refer to the catalogue of the books in the Lower Hall of the Boston Public Library of the classes of history, biography, and travel, the fiction list of the same library, and to the catalogue of the Public Library at Quincy, Mass. An account of printed catalogues of the British Museum recently begun may be found in *L. J.*, v. 6, p. 41. For a defence of the manuscript catalogues of the British Museum from criticisms by Prof. Dziatzko by Henry Stevens, and for a reply by Prof. Dziatzko see *L. J.*, v. 7, p. 80 and v. 7, p. 83. L. E. Jones sent to the Cincinnati meeting of the Library Association (May 1882) a report containing an account of the principal

printed catalogues that had been issued in the previous Library Association year (*L. J.*, v. 7, p. 177). Excellent papers on cataloguing are those read at the Boston meeting of the association, by Fred. B. Perkins and James L. Whitney, entitled, respectively, *Classification in dictionary catalogues* (*L. J.*, v. 4, p. 226) and *Catalogues of town libraries* (*L. J.*, v. 4, p. 263). See, too, Mr. Garnett on *Public libraries and their catalogues*, by C. A. Cutter (*L. J.*, v. 4, p. 452).

In *L. J.*, v. 6, p. 313 may be found Rules for Cataloguing that have recently been under consideration by the Library Association of the United Kingdom. The first volume of the following valuable work was published in Edinburgh in 1882: *A Dictionary of the anonymous and pseudonymous literature of Great Britain, including the works by foreigners written in, or translated into, the English languages*, by S. Halkett and J. Laing.

In *L. J.*, v. 7, p. 296 Mr. Cutter makes clear the distinction between a pseudonym and a descriptive phrase.

For current information in regard to pseudonyms and anonymous reference is made to this heading of the *Library Journal*.

L. J., v. 7, p. 63 contains a note on *The Entry of Anonymous Books* by C. A. Cutter. Dr. J. S. Billings has issued three volumes (*A-Dzondli*) of his valuable Index catalogue of the Library of the Surgeon General's Office, United States Army. Reference should be made to the lists of additions issued

by several libraries, which are mentioned by name under the head of Bibliography, and to the Index Medicus, a monthly classified record of the current medical literature of the world, compiled under the supervision of Dr. John S. Billings and Dr. Robert Fletcher.

Prof. Cleveland Abbe of Washington stated in Feb. 1881 that he had an index of Meteorological matter containing 25,000 titles (L. J., v. 6, p. 122).

An inexpensive catalogue is described in the Library Journal (v. 1, p. 436).

There is much interesting matter about indexing in the Special Report and in the Library Journal, particularly in the latter. Thus we have The plan of the new Poole's Index, a library symposium, by S. B. Noyes, Justin Winsor, F. B. Perkins, J. L. Whitney, J. Schwartz, W. I. Fletcher, C. A. Cutter (L. J., v. 3, p. 141); The Index symposium and its moral, by W. F. Poole (L. J., v. 3, p. 178); Some points in indexing, by W. I. Fletcher (L. J., v. 4, p. 243); and Book indexes, by F. B. Perkins (Spec. Rep., p. 727).

Mr. C. A. Cutter read at the Washington meeting of the Library Association a report on the feasibility of making an index to Subject Headings (L. J., v. 6, p. 114). For a note on indexing by W. M. Griswold and communications on indexing see L. J., v. 6, p. 186 and v. 6, p. 203.

Added to the report of the committee on uniform title-entries are a general list of abbreviations and what are known as Cutter's abbreviations of

Christian names (L. J., v. 3, p. 16). Note, also Months in brief entries, by Mr. Dewey (L. J., v. 4, p. 93), and Abbreviations for feminine names, by C. A. Cutter (L. J., v. 5, p. 176). Appended to the report above mentioned on Uniform title entries is a sub-report on Sizes (L. J., v. 3, p. 19), which contains the results of much thought on the part of our best cataloguers. There is much more on this matter in the Library Journal, which may be found by the use of the indexes of that periodical. Mr. Cutter treats The use of capitals in the Library Journal (v. 1, p. 102).

For a description of the different kinds of catalogues in use in public libraries besides the kinds already considered see Appendix I to Mr. Cutter's Rules, etc., in the second part of the Special Report. A discussion of interest was started by Justin Winsor's Shelf lists *vs.* Accession catalogues (L. J., v. 3, p. 247). Articles in which views different from those of Professor Winsor are expressed are Shelf-lists *vs.* Accession catalogues, by W. F. Poole (L. J., v. 3, p. 324), and The accessions catalogue again, by F. B. Perkins and Melvil Dewey (L. J., v. 3, pp. 336-338).

Directions in regard to the form of catalogue for gifts are given in L. J., v. 7, p. 296.

Note Brass guide boards for card-catalogues, by C. A. Cutter (L. J., v. 5, p. 215).

THE NUMBERING OF BOOKS AND THEIR ARRANGEMENT AND CLASSIFICATION.

Read, first, two series of general articles by Melvil Dewey, namely, Principles underlying numbering systems (L. J., v. 4, p. 7 and p. 75), and Arrangement on the shelves (L. J., v. 4, p. 117 and p. 191). There have been three interesting and important discussions of these subjects in the Library Journal. In the first discussion the articles succeeded one another in the following order: A combined system for numbering and arranging, by J. Schwartz (L. J., v. 3, p. 6); Another method of numbering books, by C. A. Cutter (v. 3, p. 248); Mr. Cutter's numbering system, by J. Schwartz (v. 3, p. 302); Numbering: rejoinders to Mr. Schwartz, by M. Dewey and C. A. Cutter (v. 3, p. 339); Plans for numbering, with especial reference to fiction; A library symposium, John Edmands, J. N. Larned, M. Dewey, C. A. Cutter, F. B. Perkins (L. J., v. 4, p. 38).

The second discussion began with an article by Mr. Schwartz, entitled A mnemonic system of classification (L. J., v. 4, p. 3), which was followed by the Schwartz mnemonic classification, M. Dewey, F. B. Perkins, C. A. Cutter (L. J., v. 4, p. 92), and Classification on the shelves, by C. A. Cutter (L. J., v. 4, p. 234).

See, also, Mr. Cutter defends his modifications of the Dewey plan (L. J., v. 4, p. 17), and Mr. Cutter continues (L. J., v. 4, p. 88).

The third discussion began with Thirty-five versus ten, by C. A. Cutter (*L. J.*, v. 7, p. 62), and was followed by Twenty-five plus ten versus thirty five or ten, by J. Schwartz (v. 7, p. 84); Alphabetization vs. Classification, by R. Bliss, jr. (v. 7, p. 194); Alphabetical versus Logical Classification, by J. Schwartz (v. 7, p. 229); Logical Classification, by R. Bliss, jr. (v. 7, p. 251); and Alphabetical Classification, by J. Schwartz (v. 7, p. 272). See, also, The mnemonic numbering of books, by J. Fitzpatrick (v. 7, p. 229).

Other important articles are: A proposed modification of the Amherst classification in mathematics, astronomy, and physics, by Lord Lindsay (*L. J.*, v. 4, p. 149); Classification for the natural sciences, by C. A. Cutter (*L. J.*, v. 5, p. 163); Classification of Fiction, by A. P. Massey (*L. J.*, v. 6, p. 71); Classification of the Book Arts, by C. A. Cutter (*L. J.*, v. 7, p. 168), and, supplementary to this paper, Classification of Library Economy and History, by C. A. Cutter (*L. J.*, v. 7, p. 271). Look at the report for 1880 of the librarian of Harvard College. Consult Decimal classification and subject index, by M. Dewey, in Special Report (p. 623). See also British Museum Shelf-classification, by R. Garnett (*L. J.*, vol. 2, p. 194), and Author catalogues in classified shelf systems, by C. A. Cutter and Melvil Dewey (*L. J.*, v. 3, p. 371).

The subject of the classification of books has been ably discussed recently in the following papers: Classification on the shelves, by C. A. Cutter (*L. J.*, v. 6, p.

64); Moveable Location, by F. B. Perkins (L. J., v. 7, p. 29); Mr. Perkins's classification, by Melvil Dui (L. J., v. 7, p. 60); Classification by J. N. Larned (L. J., v. 7, p. 125); The Classification of Books, by Lloyd P. Smith (L. J., v. 7, p. 172); and A new Classification and Notation, by J. Schwartz (L. J., v. 7, p. 148). Mr. Cutter's paper was read at the Washington meeting of the association and was followed by a discussion (L. J., v. 6, p. 115) which showed that the plan of the relative location of books was making great headway against the system of fixed location. Mr. Larned's paper read at the Cincinnati meeting of the association was also followed by a discussion (L. J., v. 7, p. 195). Note Harvard College Shelf Guide (L. J., v. 6, p. 54), a specimen of guides used in that library to show the classification of books on the shelves, and A search for a guide, by C. A. Cutter (L. J., v. 7, p. 44), which describes guides for the eye in use in the library of the Boston Athenæum to enable book-seekers to find readily such books as they desire.

ADMINISTRATION.

Consult especially reports of the coöperation committee of the American Library Association, to be found in different numbers of the Library Journal, particularly those which make up the earlier volumes. This committee, of which Mr. Cutter has been chairman, has made recommendations of the best methods and appliances in library matters, after careful exam-

ination of all proposed plans and suggestions. It has reached decisions on such subjects as accession catalogue, shelf catalogue, binders, printed numbers, call-slips, catalogue slips, covering paper, size of catalogue cards, etc. W. F. Poole's elaborate contribution to the Special Report on the Organization and management of public libraries (p. 476) is of great importance. Refer, also, to Proceedings of the Conference of Librarians at Philadelphia in 1876 and of the meetings of the American Library Association in New York, Boston, Washington, and Cincinnati, as reported in the *Library Journal*. Examine, too, Notes and Queries in different numbers of the *Library Journal*.

For instruction in regard to the best methods in use for charging books, and for criticism of various methods, read first an admirable series of articles in the *Library Journal*, by Melvil Dewey, entitled, respectively, Principles underlying charging systems (*L. J.*, v. 3, p. 217); Charging systems based on accounts with borrowers (*L. J.*, v. 3, p. 251); Charging systems based on accounts with books (*L. J.*, v. 3, p. 284), and Charging systems: a new combined plan and various details (*L. J.*, v. 3, p. 359). Consult, also, Systems of charging loans and an improved slip case, by Frederick Jackson (*L. J.*, v. 3, p. 239); The charging system at Harvard, by Justin Winsor (*L. J.*, v. 3, p. 333); Another charging plan, by C. A. Cutter (*L. J.*, v. 4, p. 17); A "combined" charging system, by J. Schwartz (*L. J.*, v. 4, p. 275); Mr. Cut-

ter's charging system, by C. A. Cutter (v. 4, p. 445); More about charging systems, by C. Estabrook, J. Schwartz, Melvil Dewey (L. J., v. 5, p. 72); New charging system in use in the Providence Public Library (L. J., v. 5, p. 320); and Charging systems, by K. A. Linderfelt (L. J., v. 7, p. 178).

Mr. W. F. Poole read at the Boston meeting of the association an interesting paper entitled Spread of contagious diseases by circulating libraries (L. J., v. 4, p. 258); Mr. W. B. Clarke read at the same meeting a paper on Book thieving and mutilation (L. J., v. 4, p. 249). Examine, also, in this connection Conviction for book-thieving (v. 4, p. 377); and Capture of a notorious book-thief, by Samuel S. Green (L. J., v. 5, p. 48).

In regard to the disposition to be made of pamphlets, consult Preservation of pamphlets, by C. A. Cutter (L. J., v. 1, p. 51); Proceedings of the conference of librarians at Philadelphia (L. J., v. 1, pp. 101, 104); Pamphlets (in an article by A. R. Spofford, on the binding and preservation of books, Spec. Rep., p. 677); and Treatment of pamphlets in special libraries, by E. S. Holden (L. J., v. 5, p. 166). For the recommendations of the association in regard to library statistics see report of the coöperation committee (L. J., v. 1, p. 420) and the amendments made to the report by the association at its New York meeting (L. J., v. 2, p. 37). Note, also, Library statistics, by Samuel S. Green (L. J., v. 5, p. 83), and Library statistics, by W. E. Foster (L. J., v. 5, p. 107).

In *L. J.*, v. 7, p. 198 may be found a record of the practice of several libraries in regard to placing restrictions on the use of books. Mr. Cutter makes some editorial remarks on the Restriction on the Circulation of Periodicals in *L. J.*, v. 7, p. 225.

Other interesting articles and papers in the *Library Journal* and Special Report to which attention may properly be called under the heading Administration are Branch libraries (*L. J.*, v. 1, p. 288); A self-supporting collection of duplicate books in demand, by F. M. Crunden (v. 4, p. 10); Book selections, by Melvil Dewey (v. 1, p. 394); Selection of Books for Sunday-school Libraries, and their Introduction to Children, by S. S. Green (*L. J.*, v. 7, p. 250); Civil-service reform in public libraries (v. 5, p. 113); Book auction catalogues and their perils, by A. R. Spofford (v. 3, p. 33); Alphabetizing catalogues, by Melvil Dewey (*L. J.*, v. 5, p. 176); New Form of Shelf list, by J. Schwartz (*L. J.*, v. 7, p. 251); and Public Libraries and the Public, by James W. Ward (*L. J.*, v. 7, p. 167), with discussion (*L. J.*, v. 7, p. 261). The Proposed New National Library (*L. J.*, v. 7, p. 270) weighs the arguments for collecting all the government libraries in Washington into one building, and for keeping them as they now are in separate depositories.

See, also, Spec. Rep., p. 73; Delinquent notices and check box, by Melvil Dewey (*L. J.*, v. 3, p. 370); and Deplugging processes, by Melvil Dewey, (*L. J.*, v. 4, p. 166). References on many other sub-

jects in which persons having the charge of libraries are interested would have been given here had room allowed. They are less necessary, since the excellent indexes which have been prepared for the Library Journal enable inquirers to find readily what it contains concerning any matter of interest. Look there and in the Special Report for such subjects as Indicators, Gum tragacanth as a library paste, Embossing stamps (for the covers of books), The Sunday use of libraries, etc.

BINDING.

Consult Binding and preservation of books, by A. R. Spofford (Spec. Rep., p. 673); Library memoranda, by Justin Winsor (Spec. Rep., p. 712); Bindings for a public library, by F. P. Hathaway (L. J., v. 4, p. 248); On binding, by Sir Redmond Barry (v. 2, p. 203); Before rebinding, by Edward G. Allen, of London (L. J., v. 5, p. 214); Buckram binding, by E. B. Nicholson (L. J., v. 2, p. 207); Buckram (L. J., v. 2, p. 34); and The use of buckram, linoleum, and cretonne for binding, by E. B. Nicholson in Proceedings of the United Kingdom Association (L. J., v. 5, p. 301).

In the article last referred to, Mr. Nicholson, the first man to recommend the use of buckram as a binding, withdraws his recommendation. It should be stated, however, that some librarians still regard buckram as a useful material for binding.

On the restoration of books see L. J., v. 2, p. 24.

For the effects of gas and heat on bindings see

Gas and heat (L. J., v. 1, p. 124). Gaslight and bindings, by F. B. Perkins (L. J., v. 3, p. 64). The deterioration of bindings, a letter from Prof. Welcott Gibbs to William W. Greenough, president of the board of trustees of the Boston Public Library (L. J., v. 3, p. 229). Gas, in article on ventilation by D. F. Lincoln, M.D. (L. J., v. 4, p. 255). On the deterioration of library bindings, by Prof. W. R. Nichols (L. J., v. 4, p. 435). Communication from William Hand Brown, of the Johns Hopkins University, on Bindings deteriorated without gas (L. J., v. 5, p. 50); and Deterioration of bindings, by H. A. Homes (L. J., v. 5, p. 213).

For Insect pests in libraries see an article with this title, by Prof. H. A. Hagen, in the Library Journal (v. 4, p. 251). The croton bug as a library pest (v. 4, p. 376). Library pests (v. 4, p. 445). Injurious insects (beetles). Communication from the Public Library at Taunton, Mass (L. J., v. 6, p. 40).

LIBRARIES AS EDUCATIONAL INSTITUTIONS.

Examine for information on this subject Public Libraries in manufacturing communities, by W. L. Fletcher (Spec. Rep., p. 403). Public libraries and the young, by W. L. Fletcher (Spec. Rep., p. 412). Personal relations between librarians and readers, by Samuel S. Green (L. J., v. 1, p. 74). The usefulness of public libraries, as illustrated by the experience of the library at Worcester, Mass. (L. J., v. 5, p. 114);

On library lectures, by W. E. A. Axon (L. J., v. 3, p. 47); Library lectures and other helps, by Justin Winsor (L. J., v. 3, p. 120); Library questions and answers, by Justin Winsor (L. J., v. 3, p. 159); Methods of securing the interest of a community, by W. E. Foster (L. J., v. 5, p. 245); Free reading-rooms, by William C. Todd (Spec. Rep., p. 460); Specializing of reading for general readers, by W. E. Foster (L. J., v. 6, p. 25); The place of libraries in a system of education, by C. Warren (L. J., v. 6, p. 90); Aids and guides for readers, by S. S. Green (L. J., v. 7, p. 141-146); Yearly report on boys and girls reading, by Miss C. M. Hewins (L. J., v. 7, p. 182); and recent reports of the trustees of the Boston Public Library (for an account of the work done by attendants while stationed near the catalogue of the Lower Hall to give assistance to inquirers). For an account of assistance given to users of a reference library see Personal relations, etc., and Aids and guides for readers, papers by S. S. Green to which reference has just been made, and The relation of the public library to the public schools, by the same writer, to which reference is made below. Mention should here be made of a little volume entitled Libraries and readers, just issued by Mr. Leypoldt, which contains papers and addresses by W. E. Foster. Attention should also be called to the admirable selected lists of books needed in the investigation of various subjects, issued by Mr. Foster, of which several have been published in the Library Journal, and to Mr. Foster's

article Reference lists on special topics, with specimens of lithogram bulletins (*L. J.*, v. 5, p. 38). Mr. Foster publishes every month Reference Lists, for which he is ready to receive annual subscriptions. These have been published for two or three years. In a note at the bottom of the page may be found a list of the subjects illustrated in the numbers for January, February, March, and April, 1882, which will serve as a specimen of their contents.*

For the consideration of the place of libraries in college instruction, and for the treatment of kindred subjects, consult *College libraries as aids to instruction* (Circular of Information No. 1, 1880, issued by the Bureau of Education, which contains important papers by Prof. Justin Winsor and Prof. O. H. Robinson); *College library administration*, by O. H. Robinson (*Spec. Rep.*, p. 505); *Professorships of books and reading [to teach how to read]*, by F. B. Perkins and William Mathews (*Spec. Rep.*, p. 230 and p. 240); *Learning to read in college*, by R. R. Bowker (*L. J.*, v. 2, p. 60); *Class room bibliography* (*L. J.*, v. 2, p. 66); *Use of college libraries*, in an extract from a report by Justin Winsor (*L. J.*, v. 5, p. 47); *The college library and the classes*, by J. Winsor (*L. J.*, v. 3, p. 5); *Open shelves at Brown*

* *Antichetism*, Florence, The Suez Canal, Henry Wadsworth Longfellow, The Roman Catacombs, The Nibelungenlied, The German Empire, Elements of Unity in Southwestern Europe, The Chinese in the United States, The Venus at Melos, Burke, and the French Revolution.

University, by R. A. Guild (L. J., v. 5, p. 210); Reports of Justin Winsor, Librarian of Harvard University; and Relation of libraries to college work, by Otis H. Robinson (L. J., v. 6, p. 97).

Consult, for information regarding the connection of schools and libraries, The relation of the public library to the public schools, by Samuel S. Green (L. J., v. 5, p. 235); The public library and the public schools, by C. F. Adams, jr. (L. J., v. 1, p. 347); and Mr. W. E. Foster's admirable articles The school and the library : their mutual relation (L. J., v. 4, p. 319), The relation of the libraries to the school system (L. J., v. 5, p. 99), How to use the public library. suggestions for the use of pupils (L. J., v. 4, p. 447), and Aimless reading and its correction (L. J., v. 4, p. 78). Examine, also, Reading in the public schools, by Robert C. Metcalf (L. J., v. 4, p. 343), Public library and public schools, by Mellen Chamberlain (L. J., v. 5, p. 299), and Schools and libraries (L. J., v. 7, p. 206).

Note "Suggestions to Students," printed for the benefit of pupils in the Edinboro' State Normal School, Pennsylvania (L. J., v. 6, p. 160), and How to use the reading-room, a useful little publication prepared by Mr. Foster. Mr. Leypoldt has just published a pamphlet edited by S. S. Green entitled "Libraries and Schools," in which are brought together several of the best papers that have appeared which treat of the relations between schools and libraries which are possible and desirable. In Aids and guides for read-

ers (*L. J.* v. 7, p. 143) may be found an account of some interesting new connections that have been made recently between the High School of Worcester, Massachusetts, and the Free Public Library of that city.

In regard to the fiction question refer to Sensational fiction in public libraries, by Samuel S. Green (*L. J.*, v. 4, p. 345); portions of a paper entitled Some popular objections to public libraries, read at the Philadelphia conference, by W. F. Poole (*L. J.*, v. 1, p. 47); Reading in popular libraries, by Justin Winsor (*Spec. Rep.*, p. 431); Free libraries and readers, by Justin Winsor (*L. J.*, v. 1, p. 63); Fiction in public libraries and educational catalogues, by C. F. Adams, jr. (*L. J.*, v. 4, p. 350); Popular reading [citations from the *London Saturday Review* and *London Telegraph*, the latter containing J. S. Mill's views on fiction] (*L. J.*, v. 1, p. 223); Fiction in free libraries, by P. Cowell of Liverpool (*L. J.*, v. 2, p. 152); Fiction in libraries, an extract symposium (*L. J.*, v. 3, p. 197); Responsibility of parents in the selection of reading for the young, by Kate Gannett Wells (*L. J.*, v. 4, p. 323); Evil of unlimited freedom in the use of juvenile fiction, by Miss M. A. Bean (*L. J.*, v. 4, p. 341); Addresses of James Freeman Clarke, T. W. Higginson, and others at the Boston meeting of the association (*L. J.*, v. 4, p. 385 et seq.); As to novel reading—a confession, by Peccator (*L. J.*, v. 5, p. 104); Class adaptation in the selection of books—the fiction question [a communication of S. S. Green

in answer to Peccator] (L. J., v. 5, p. 141); Fiction in public libraries, by Mrs. C. H. Dall (L. J., v. 6, p. 158); Some remarks on the fiction question, by Prof. Jevons (L. J., v. 6, p. 185); A plea for novels (L. J., v. 7, p. 86); Fiction in libraries, by J. L. Beardsley (L. J., v. 7, p. 175). For editorials, communications, etc., called out by recent consideration of the character of works of the imagination furnished by the Boston Public Library see L. J., v. 6, pp. 39, 45, 155, 204, and 223. For Fiction in Free Public Library, Worcester, see L. J., v. 6, p. 28. In L. J., v. 6, p. 314 is a circular prepared by the coöperation committee of the A. L. A. to be sent to libraries to ascertain the effect caused by the withdrawal from public use of certain works of fiction after a period of circulation, as well as the effect of not admitting such works. The answers received to the questions in this circular may be found tabulated in L. J., v. 7, p. 28.

For an example of radical opposition to the presence of any novels in a public library see Fiction in public libraries, by William Kite (L. J., v. 1, p. 277). In the proceedings of the Philadelphia conference there is a discussion on novels in libraries (L. J., v. 1, p. 96); so, also, in the proceedings of the London conference (L. J., v. 2, p. 255), and of the Cincinnati meeting of the American Library Association (L. J., v. 7, p. 204). The characteristics of the works of "Some lady novelists" as seen from a public library are given in L. J., v. 7, p. 108.

For a list of the best hundred novels see an article

by F. B. Perkins in the *L. J.*, v. 1, p. 156. There is an interesting paper on Sunday-school libraries by Miss Martha H. Brooks in *Library Journal*, v. 4, p. 358. Look, also, under the heading Administration for an article by S. S. Green entitled *Selection of books for Sunday-school libraries, etc.*

The Thomas Crane Public Library, of Quincy, Massachusetts, has issued two Children's Book Lists, one containing books under the heads Fiction, Fairy Tales, and Historical Fiction; the other, books under the heads Biography, History, Science and Natural History, Travel and Adventure, Miscellaneous. The lists are intended to be short, containing, both together, only a few hundred volumes. These lists have proved useful.

Mr. J. N. Larned, of Buffalo, has recently issued a catalogue of books in the Young Men's Library suited to young persons, indicating in it such books as he knows to be wholesome. Mr. Larned published a large enough edition of his catalogue to enable him to sell copies to other libraries.

Mr. Leypoldt has just published a catalogue of Books for the Young, by Miss C. M. Hewins. This contains an admirable selection of books for children, and is by far the best catalogue of books of this kind that has yet appeared.

NEED OF TRAINED LIBRARIANS.

Examine Library science a special study at the German universities, by Rühlmann (*Spec. Rep.*), p.

xxiv); Apprenticeship of librarians, by Melvil Dewey (L. J., v. 4, p. 147); Consulting librarianship, by Melvil Dewey (L. J., v. 5, p. 16); Selecting and training library assistants, by James L. Whitney (L. J., v. 7, p. 136); and Training of assistants in a library, by F. Vinton (L. J., v. 7, p. 290). Examine L. J., v. 6, p. 257, under the heading Need of trained librarians, for the substance of a report of the Council of the L. A. U. K. describing a plan for securing trained librarians.

LIBRARIES WITH MUSEUMS.

See Special Report, p. 434. Art museums and their connection with public libraries, by H. S. Frieze, and Libraries with museums, by H. A. Homes (L. J., v. 6, p. 81). There is a discussion of the latter paper in the L. J., v. 6, p. 128. Note, also, Separate the departments (L. J., v. 5, p. 223).

DISTRIBUTION OF PUBLIC DOCUMENTS.

A report criticising the present plans for the distribution of public documents and suggesting changes in the plans that would make the distribution more satisfactory to librarians, prepared by S. S. Green as a member of a committee of the American Library Association, was read at a meeting of the association held in Washington, February 1881, and may be found in L. J., v. 6, p. 86. For a discussion of this report see L. J., v. 6, p. 130. Mr. Green made a report on the action of Congress in regard to plans for

the distribution of public documents at the session beginning in December 1881 (*H. J.*, v. 7, p. 220). By a resolution of the House of Representatives adopted Aug. 8, 1882, J. G. Ames, A. R. Spofford, and Spencer F. Baird were appointed a committee to prepare a report regarding the publication and distribution of public documents. The committee has made a report, and it has been printed as Miscellaneous Document Number 12, H. R., 47th Congress, Second session. It contains, first, a compilation of such laws as are permanent or continuous in their operation governing the printing and distribution of public documents, with notes embodying information deemed of general interest or value; second, a tabulated statement of the documents of the Forty-sixth Congress and of the first session of the Forty-seventh Congress, printed or to be printed in compliance with the provisions of laws already in force and of special acts or resolutions of Congress showing the number, distribution, and, so far as it has been found practicable to give it, the cost of the same, together with the number to which each member of Congress is entitled, and the surplus remaining after the distribution directed has been made. This report is accompanied by a bill and resolutions which in the judgment of the committee would greatly increase the satisfactoriness of the provisions of law now existing.

CONCLUSION.

In closing, it should be stated that there is much discussion in the Special Report and Library Journal concerning improvements which it is to be hoped will be some time introduced. Such subjects are treated there as coöperative cataloguing, coöperative indexing of periodicals (as supplementary to the work done by Mr. Poole in his Index of Periodical Literature), the supply by publishers of catalogue-slips with books sold to libraries and individuals, the distribution of public documents, a clearing-house for duplicates, etc.

Progress is continually being made in respect to methods of housing and administering libraries. Librarians should, therefore, read carefully the successive issues of the Library Journal (N. Y., Frederick Leypoldt), the reports of the meetings of the American Library Association, those of the meetings of the Library Association of the United Kingdom, the Monthly Notes of this association, the first number of which, issued by Trübner & Co., bears the date Jan. 15, 1880, and such works as are issued in the interest of libraries by the United States Bureau of Education.

SAMUEL S. GREEN,

Worcester, Massachusetts.

LIBRARY AUTHORITIES.

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There have been many books written about library-management. A complete list of those published down to about 1864, with critical notes, is given in Petzholdt's *Bibliotheca Bibliographica* (Leipsic, 1866). Among recent treatises the valuable works of Mr. Edward Edwards—*Manual of Libraries* (1859, 2 vols. 8vo), *How to Run Libraries* (1869), *Libraries and Families of Libraries* (1865), *Library of the Libraries of the British Museum* (1870, 2 vols. 8vo)—should be in the hands of all librarians. Petzholdt's *Katechismus der Bibliothekswissenschaft* (Leipsic, 1871) is a practical little volume.* The report of the Bureau of Education on *Public Libraries of the U. S.* (Washington, 1876, 2 parts 8vo), besides giving an exhaustive account of all the American libraries, also includes a great variety of valuable information on library economy. The six volumes of the *Library Journal* contain much that is useful for practical librarianship; it is a well-edited periodical. Petzholdt's *Anzeiger* is of a more bibliographical character. The different publications of the Library Association include a great deal of interesting matter.

* It is proper to state here that Dr. Jahn is preparing a new, and complete, and *authoritative* *Bibliotheks-katechismus* in German. (Stuttgart, 1846).—F. L.

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The *Best Phil. Lib. Handbook for readers* recommends the following bibliographical publications: For current works *de Zingher's* monthly *Expedient's Publishers' Weekly*, which has taken the place of the old *Publishers' Circular*. The London *Standard* and *Publishers' Circular* are similar records for Great Britain. For publications in France there are the monthly issues of Bossange and Reunwald, in Paris, and of Christern, in New York. The *Polytechnique's Revue Bibliographique Contemporaine* has been published since 1861. The *Bibliographie de la France* has a yearly index of authors and subjects. For those in Germany there are the lists of Christern, Westermann, and Sanger, in New York. The *Germanische Bibliographie*, published monthly by Bossange, of Leipzig, is a classified catalogue of the most important European and American publications. Other useful publications as records of current *bibliographical* interest are *Perrault's & Nysser's Annuaire*, which has been continued since 1821, with useful classified indexes and the *programmes*, now discontinued, also dating back to 1821.

To these journals should be added the *Monthly Notes* of the Library Association of the United Kingdom, *The Bibliographer* (London) and *Le Livre* (Paris). F. L.]

In connection with this list, which was compiled in 1881, should be mentioned the most important of recent publications, viz., "Bibliographie des Bibliographies," par Léon Vallée, de la Bibliothèque Nationale, Paris, 1883, fully described in the *Library Journal*, June, 1883. This work is arranged alphabetically by authors, but has an index of subjects. Worthy of special mention is also "An Index to some Recent Reference Lists," by H. J. Carr, in the *Library Journal*, February, 1883. This to some extent forms a supplement to the "Bibliographical Aids" in the "American Catalogue." It is arranged on the same plan, viz., alphabetically by subjects. The *Monthly Notes* of the L. A. U. K., February, 1883, contains Mr. Tedder's paper on "The Bibliography of 1882." See, also, *Library Journal*, Foster's *Monthly Reference Lists*, *Literary News*, and *Publishers' Weekly*, whose various bibliographical features are fully described elsewhere in this pamphlet.

In addition to Mr. Green's remarks on Poole's "Index to Periodical Literature" (*Library Aids*, p. 15), it should be stated that not only has the plan for issuing annual supplements been decided upon, but that a monthly "Co-operative Index to the Monthly Current Numbers of Leading Periodicals," edited by W. I. Fletcher, is now a regular feature of the *Library Journal*. See full account in the pages of the publisher, appended to this pamphlet. F. L.

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VIII. BOOKS AND ARTICLES ON READING.

IN this article we shall aim to point out the various treatises, manuals, articles and essays which bear upon the subject of this book. In other words the reader will find here a series of references to the subject of reading by which he can study it with as much fulness as he desires. And it should be remembered, as has been pointed out elsewhere,* that, because many different persons have written on this subject, it does not necessarily follow that one should read them all, though it does follow that a reader will do well to examine, and see what has been written.

Some of the books on reading.—Among the books which deserve to be read through may be mentioned President Porter's "Books and reading", a new edition of which has appeared within a year. This work is prepared on a very comprehensive plan, giving counsel and suggestions in connection with almost every phase of the sub-

* See pages 28 and 30.

fact, and also mentioning a large number of books by title.

Two other books published within a few years which deserve mention are "The choice of books", by Professor C. F. Richardson; and "Hints for home reading", by Lyman Abbott, Charles Dudley Warner, and others.

The second is what is sometimes called a symposium in which the various sides of the question are presented by different writers. For instance, Mr. Sweetser discusses "What the people read"; Dr. Hamlin discusses "Plans of reading"; Mr. Hale gives suggestions on "The choice of books", *etc.* It should be added that this book has thirty pages devoted to lists of books, with prices added.

This feature of book lists is prominent in "The best reading," edited by F. B. Perkins and others. This book has gone through many editions, of which the latest was issued in 1877, but it has been continued by a "Second series" published in 1882, edited by L. E. Jones. At the end of this book (the edition of 1877), there are about forty pages of suggestions and counsel on reading. The "Readings on readings", at p. 305-18 are quotations from a great variety of authorities.

Several other publications prepared on a similar plan have been published within the last fifty

years,* but no one of them so well meets the case as "The best reading."

Some lectures and addresses.—But aside from these systematically constructed "handbooks" and "lists", some of the most valuable counsel and suggestions on reading have been given in the shape of lectures or addresses. We will mention some of the best. In 1864 John Ruskin delivered two lectures at Manchester, England, which have since been published under the title, "Sesame and Illies." In 1866 Thomas Carlyle, on delivering his inaugural address as rector of the University of Edinburgh, furnished some very suggestive counsel "On the choice of books." In 1877 Dean Stanley delivered an address at Bristol, England, on "The education of after-life", touching quite fully on "reading as an influence in such education." In 1878 Mr. G. J. Goschen delivered an address on "The culture of the imagination", dealing largely with the question of reading. This was published separately as a pamphlet, but was also reprinted in *Littell's*, v. 141, p. 620-29. In 1878 the late Professor Duman delivered a noteworthy address on reading, at the dedication of the Rogers Free Library, Bristol, R. I., which has been printed. In 1879,

* Some of these are mentioned in the *Literary Journals* v. 5, p. 46.

Dr. Oliver Wendell Holmes delivered an admirable address on reading, before the Society to Encourage Studies at Home. [Printed, in part, in the *Boston Daily Advertiser*, July 25, 1879.]* In 1878 Professor William P. Atkinson delivered before the Boston Young Men's Christian Union a remarkably suggestive lecture "On the right use of books." [This is published separately, as is also an earlier lecture by Mr. Atkinson, on "Books and reading", 1860.] A lecture on "The friendship of books", by the late Rev. Frederick Denison Maurice is found in the volume of that title, published in 1880. This admirable volume also contains other noteworthy lectures delivered between 1850 and 1864, on "Books", "Words", "Ancient history", "English history", and "The use and abuse of newspapers." The lecture on "Culture by reading and books", in James Freeman Clarke's excellent volume, "Self-culture," is particularly worthy of attention.

Some things in periodicals.—There are two recent magazine articles of considerable value; "Books and critics", by Mark Pattison, *Fortnightly Review*, Nov., 1877, (reprinted in *Littell's*, v. 135, p. 771-83); "On the choice of books", by Frederic Harrison, *Fortnightly Review*, Apr.,

* See quotations from this address at pages 25 and 32 of this volume.

1879, (reprinted in *Littell's*, v. 141, p. 259-71, and also in *Appleton's Journal*, v. 21, p. 432-434. See also the articles by E. O. Wallis, on "Reading as an intellectual process", *Popular Science Monthly*, Dec., 1875; by Josiah P. Quincy, on "The abuse of reading", *Old and New*, April, 1873, v. 7, p. 445-52; and by "Arthur Penn", (J. B. Matthews) "Notes on reading", *The Century*, May, 1902. For other periodical references, see the new edition of Poole's Index, p. 1085.

Parts of books.—We must not omit to mention also the important material which is to be found published not as separate books, nor as separate articles, but as parts of books.

For instance, the essay on "Books" in Ralph Waldo Emerson's volume, "Society and solitude", is something which no one would wish to overlook. And the older essay of Lord Bacon, which has the title "Of studies", has excellent counsel on the use of books which perhaps has not since been surpassed for soundness. Charles Lamb's "Essays of Elia", contain some "Detached thoughts on books and reading", which are noteworthy. It is here that he makes the remark that "Milton almost requires a solemn service of music to be played before you enter upon him," ("Works", Am. ed., v. 2, p. 191-92.) William Godwin, in "The enquirer", (1797) has an

essay on "Reading." No one who knows the quality of Sir Arthur Helps's writings will wish to lose the essays and discussions on "Reading" and "History" in his "Friends in council", series 1, volume 1. In Hamerton's "Intellectual life" there are two admirable letters on "Reading." Dr. W. E. Channing, in a lecture on "Self-culture", delivered in 1838, has some very appropriate words on reading, ("Works", (1843), v. 2, p. 377-80; ed. of 1875, p. 23-24.) In Smiles's "Character" is a chapter on "The companionship of books"; and in his volume on "Self-help" also are some helpful suggestions, (Am. ed., p. 363-66.) Another excellent book is that by John Stuart Blackie, "On self-culture", which has suggestions as to reading, (p. 9-10, 37-51.) Another helpful book is Munger's "On the threshold", which has a chapter on "Reading." See also the chapters on "Books", in Bishop Clark's volume, "Early discipline and culture", and in many other similar books. In the two little books, "How to do it", and "What career?", Rev. Edward Everett Hale has most happily succeeded in presenting the principles of right reading for young readers. See also "How to read", by "Olive Thorne", (reprinted from *St. Nicholas*.) See also "Self-formation", by Capel Lofft. Also the suggestive remarks of Mr. Ruskin, appended

to his "Elements of drawing", (Am. ed., p. 231-34). Also the chapter on "Habits of reading", in Professor E. T. Channing's "Lectures on rhetoric and oratory." Professor Henry Reed's "Lectures on English literature" and "Lectures on English history" contain such chapters as "The study of history", "Sunday reading", etc.

The following will also be found interesting: "The art of reading", in "Essays in mosaic", edited by Thomas Ballantyne; and the chapter on "Re-reading a book", in Jacox's "Recreations of a recluse", v. 1, p. 22-46. "Men and books", by Professor Austin Phelps, published within a year, has a title which is misleading without the addition of the sub-title, "Studies in homiletics."

The introductory chapter "On the study of history", prefixed to C. K. Adams's "Manual of historical literature", (p. 1-30), deserves and will **command very careful attention.**

Under the head of fiction reading, there is a somewhat voluminous literature. The indexes to the successive volumes of the *Library Journal* will refer you to much of it, and you will also find many articles and papers referred to in Mr. S. S. Green's paper on "Library aids", read at the Baltimore meeting of the American Library Association, (p. 9 to of the report as published by the U. S. Bureau of Education, and also

in the *Library Journal*, v. 6, p. 110-11.) An article not there included is the very suggestive one by Professor Justin Winsor, in the *Boston Daily Advertiser*, June 9, 1877, on "Fiction as a starting-point in reading."

Reading of school children.—An almost equally voluminous literature is that on the reading of school children. See under this head also Mr. Green's "Library aids", p. 9, (also in *Library Journal*, v. 6, p. 110); also the volume, "Libraries and schools", edited by Mr. Green, (just published by F. Leypoldt), which includes some of those cited in the "Library aids." Also, nos. 1 and 2 of the "Free public library circular", issued by the state board of education of Rhode Island, (no. 1, "How and what to read", by Rev. Washington Gladden; and no. 2, "Reading in the right direction", by A. F. Blaisdell, M.D.) There are also two recent annual reports of state boards of education containing discussions of this topic, which have been separately reprinted; ("Books and reading for the young", from the annual report of the Indiana superintendent of public instruction, 1880; and "The reading of our boys and girls", from the annual report of the secretary of the Connecticut Board of Education, 1882.) In the *Library Journal*, Sept.-Oct., 1879, it will be remembered, are printed the papers on this topic.

read before the American Librarian Association in 1879. The little volume prepared by Miss C. M. Hewins, under the title of "Books for the young", and lately published by F. Leypoldt, meets most admirably the demand for carefully selected lists, and contains also valuable and interesting counsel. Other serviceable lists of books for young readers are those published by the Buffalo Young Men's Library and the Brookline Public Library.

Other phases of the subject.—On the relation of public libraries to readers, see Mr. Winsor's paper at the Library Conference in 1876, on "Free libraries and readers", (*Library Journal*, v. 1, p. 63-67.) Also Mr. S. S. Green's paper at the same conference, on "Personal relations between librarians and readers", (*Library Journal*, v. 1, p. 74-81; also published separately.) Also the paper on "Professorships of books and reading", by William Mathews, (United States government report on "Public libraries in the United States", 1876, p. 240-51; also reprinted in Mr. Mathews's "Hours with men and books", p. 136-58.) And that by Mr. F. B. Perkins, on the same subject, (U. S. government report, p. 230-39.) On "library lectures", see the address of Rufus Choate, in 1854, ("Works", v. 1, p. 468-74.) Also an article by W. E. A. Axon, of Manchester, England, in the *Library Journal*, v. 3, p. 47-49, and

a letter by Professor Winsor, in the *Library Journal*, v. 3, p. 120-21.

Literary periodicals.—Not only for suggesting lines of reading, but for indicating suitable books for purchase, the best literary periodicals are of great value. For instance, the regular reading and consulting of such papers as *The Nation*, *The Critic* and *The Literary World*, whose book-reviews are of recognized authority, cannot fail to be serviceable;—provided they are properly used. It is frequently well to see what is said of a book by some critic, after reading it ourselves, but it is also well to have formed our own opinion of the book first, subject to the modification which we find to be necessary from the points made by the critic. But these reviews are nearly always valuable as pointing out those characteristics of a book which will enable us to judge whether we need to read it, or own it. Of similar service, to a certain extent, are some of the cheaper literary papers, such as *Good Literature* and *The Literary News*. The former of these chiefly aims to give suggestive and valuable extracts from the best of the current publications. The latter aims rather at showing readers the quality and value of these current publications by quoting what is said about them as well as extracts from them. Nor will a reader find it

amiss to consult what may be called the "technically literary" publications, such as the *Library Journal*, *Publishers Weekly*, &c. Although these are primarily intended for librarians and publishers and booksellers, the information they contain is of importance to any one who is selecting books for purchase or use. What we have thus far mentioned are all American publications. If the reader has time for it, he will certainly do well to extend his reading to the English critical papers of similar scope: *The Athenæum*, *The Academy*, *The Spectator*, the *English Literary World*, which as well as its American namesake, is a helpful publication, and others.

The bibliography of reading.—Lastly, the reader cannot afford to overlook the bibliography of his subject. Here, however, we cannot do better than to refer the reader to Sabin's "Bibliography of bibliography"; Power's "Handy book about books"; the list of "Books of reference for libraries", by A. R. Spofford, (in the U. S. government report p. 686-710); the notes under "Bibliography" in Mr. Green's paper on "Aids and guides for readers", (*Library Journal*, July-Aug., 1882, p. 146-47); and particularly to the very comprehensive article, "Bibliographical aids", by F. Leyboldt, in the "American catalogue", pt. 2, (Subjects), p. v-xx. Under the head

of "Indexes" in Mr. Green's "Aids and guides for readers" just referred to, reference is made not only to Poole's Index, but to the numerous indexes to single periodicals recently published, (*Library Journal*, v. 7, p. 139-41.) In the same article is an allusion to the *Monthly Reference Lists* (published by the Providence Public Library), in which the idea of "practical bibliography" has received a very noteworthy development. It is of considerable importance that there should be no misconception as to the proper function of these references and of those in such books as Winsor's "Reader's handbook of the American revolution", Gardiner and Mullinger's "Introduction to the study of English history", and Adams's "Manual of historical literature"; and the necessary limitations and scope of these works are pointed out in an article on "Helps for readers and librarians", (by the writer), in the *Library Journal*, May, 1882, p. 85-86. But since the publication of that article three others have appeared which are sure to be of great service. These are "Historical references", by Professor John T. Short; "The reader's guide to English history", by Professor William F. Allen; and a "Catalogue of historical novels and tales", by H. Courthope Bowen. The characteristics of these three works are well

indicated in the *Literary News*, Oct., 1882, p. 306-7.

In conclusion we will remind the reader that the little volumes, "Books of all time", "A reading diary of modern fiction", and one or two other similar volumes in preparation, contain serviceable hints and suggestions for readers.*

* Among other discussions worthy of notice are the following: "The growth of young people's literature", in the *East Anglian Journal of Education*, v. 3p. no. 4 (1881); "The public library and the common school", by Charles Francis Adams, also printed in the volume "Libraries and schools", already referred to; the excellent suggestions on "The use of reference books", by Miss Mary W. Hinman, at pages 4-7 of the *Eastern school report*, cited on page 104 of this volume; Langens's "Pleasure of books", a most delightful volume published in English a few years ago; and a volume just issued which is based on a similar plan, "The book-lover's companion", by "Philomela." The latter, however, is pronounced by the *Monthly News* of the Library Association of the United Kingdom "a not so interesting compilation", adding: "It is impossible to Wymond for his success in his country." There is also a compilation published at Toronto in this, entitled "Pleasures for book-lovers, resources for lovers of books." There is also a very striking and noteworthy address by Col. Homer B. Saragren, delivered at the dedication of the West Brookfield (Mass.) Public Library. See also the foreword written article by the late Professor William Stanley Jevons, in the *Contemporary Review*, March, 1881, v. 30, p. 364-65, on "The rationale of free public libraries." We should not omit to add that one of the most thoughtful and suggestive considerations of the subject, under just heads as "the newspaper", "the novel", etc., is to be found in President John B. Allen's 10th Lowell Institute lecture on "The philosophy of English literature."

ADDENDA.

Since the publication of "Libraries and Readers" the following works have been published or announced: "Books and how to use them," by J. C. Van Dyke (Fords); "The reading of books: its pleasures, profits, and perils," by Charles F. Thwing (Lee & Shepard); "The highways of literature, or what to read and how to read," by D. Pryde (Funk & Wagnalls); "Chats about books, poets, and novelists," by M. W. Hazeltine (Scribner); "Methodism and literature," by F. A. Archibald (Walden & Stowe), containing "a catalogue of select books for home reading;" "The home library," by J. Brander Matthews (Appleton); and "The library manual," by J. Herbert Slater, containing a classified list of works for the library.

There should also be added, as a work that should have been named under the "Bibliography of reading," Mr. G. W. Porter's "Hand-list of bibliographies, classified catalogues, and indexes" (British Museum, 1881). Also, Mr. H. J. Carr's "Index to some recent reference lists," *Library Journal*, Feb., 1883, v. 8, p. 27-32. Also the monthly index to the current numbers of the leading American and English journals, compiled, on the plan of Poole's "Index," by a number of librarians, and edited by W. I. Fletcher, in the *Library Journal*.

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An annotated catalogue of the most trustworthy works for the study chiefly of the physical and mathematical sciences. By Wm. C. Lane, of Harvard College Library.

THE BOOKS OF FICTION.

A representative list of the novels of the nineteenth century, preceded by suggestive remarks on novels and novel-reading, with blank pages for additions or memoranda. By F. Leypoldt. New edition of the "Reading Diary of Modern Fiction," brought down to date, and enlarged by a brief history of early fiction and notes on the more prominent novelists of to-day.

LIBRARY AIDS.

References to sources of information respecting the establishment and conduct of libraries. New edition, revised and brought down to January, 1883. By Samuel S. Green, Librarian Free Public Library, Worcester, Mass.

BOOKS ON READING.

A chapter on Books and Articles on Reading. Reprint from "Libraries and Readers," by W. E. Foster.

The Publishers' Weekly.

THE AMERICAN BOOK-TRADE JOURNAL.

F. LEYPOLDT, EDITOR.

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9. Semi-monthly lists of the more prominent *New English Books*.

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We have always found the lists of "books published" in the *Publishers' Weekly* reliable, and we take this opportunity of acknowledging our indebtedness to Mr. F. Leyboldt's labors.—*Trubner's Literary Record.*

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The Library Journal.

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GENERAL EDITOR: CHARLES A. CUTTER,
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Index to Periodicals.

CO-OPERATIVE INDEX TO CURRENT NUMBERS
OF LEADING PERIODICALS.

Edited by W. I. FLETCHER.

[An Supplement to the *Library Journal*—see page 6.]

The suggestions for the co-operative indexing of current periodicals submitted by Mr. Poole and Mr. Fletcher, and also by Mr. Stearn in the January number (1883) of the *Library Journal*, have met with such prompt action on the part of interested librarians that Mr. Stearn's monthly plan has already gone into operation, and in such a manner as to prepare the way for Mr. Poole's annual and quinquennial continuations. It may be safely announced that both plans will be thoroughly tested. It has been decided that during 1883, as an experiment, the references shall be printed in the *Library Journal*. The first instalment begins in the April number.

The following periodicals have thus far found in dexers for the year 1883:

Academy.

Antiquary.

Athenæum.

Atlantic Monthly.

Bibliographer.

British Quarterly.

Catholic World.

Century.

Chambers's Journal.

Contemporary Review.

Cornhill.

Dublin Review.

Edinburgh Review.

Fortnightly Review.

Harper's Magazine.

International Review.

Knowledge.

Library Journal.

Lippincott's Magazine.

Living Age.

Longman's Magazine.

Macmillan's Magazine.

Magazine of Amer. History.

Nation.

Nature.

New England Register.

New Englander.

Nineteenth Century.

North American Review.

Overland.

Popular Science Monthly.

Portfolio.

Princeton Review.

Quarterly Review.

Science.

Scottish Review.

Temple Bar.

United Service Magazine.

Van Nostrand's Eclectic En-

gineering Magazine.

Westminster Review.

Fifteen more journals will be added in July.

"As a supplement to the last edition of Poole this volunteer work is of the highest value."—*Good Literature*.

"Bookbuyers and students everywhere ought to subscribe to the *Journal*, if only for the sake of this new feature."—*Nation*.

"The *Library Journal* is the official organ of the American Library Association. It is an exceedingly well-printed paper, and it is engaged in the promotion of several excellent enterprises which will commend it greatly to the book-loving public. For instance, just now the *Journal* is endeavoring to procure the indexing of the current number of the different periodicals by distributing the work among the librarians and others who are willing to give their time and labor to a really good cause. There are few readers who are worthy to be called such who will not at once recognize the importance of this enterprise, and it all who do recognize its importance will give it a cordial encouragement, the scheme of co-operative indexing will before long be in process of successful accomplishment."—*Phila. Telegraph*.

"The real value of the *Library Journal* to the general student appears with great force in the March-April number, which contains the index of the previous year, with a wealth of special references to subjects which touch study at many points in pseudonyms, bibliographies, etc. When to this is added a supplement containing the "Co-operative Index" to current periodicals for January, February, April and March, and for six American monthlies, as well, the indispensable character of this aid to the research of the student must be apparent to every reader. It is safe to say that this supplement alone, if taken in an ordinary family of growing boys and girls, would, in two or three years, make the swarm of magazines which litter most houses the most valuable portion of the domestic library in training and education."—*Phila. Press*.

"The popular magazines, by the pecuniary inducements which they are able to offer to writers, are the vehicles through which much of the best thought of the time reaches the public. But no one is able to read all the periodicals that are published, nor even the standard ones, and this index is the key to all their treasures. To the literary worker its value can hardly be overestimated; to the specialist in any branch of science or letters it is indispensable, since it places within his immediate reach many of the latest fruits of labor in the same field; to every one who desires to be well informed it furnishes the means of making the most effective use of his time. The projectors and publishers of this index ought to receive the most cordial support. Whether the index continues to be printed in the *Library Journal* or not depends upon the pecuniary encouragement which the publishers receive."—*Providence Press*.

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than a catalogue. For example, the subject of American

'Local Self-Government' is much better treated under the subdivision of 'Origin,' 'Tendencies,' 'New England Towns,' 'Middle Colonies,' 'Southern Colonies,' than under the main head alone, for the structural method presents the subject from different points of view, and yet as an organic whole. This structural method stands in the same relation to the generic subject of study as that subject does to study in general. A catalogue of mere names or a long bibliography of authorities is often very discouraging to readers, but when attention is called to a *particular* subject, to a *special* point of view, and to an *individual* author, then a point has been made for the encouragement of readers and of original research. The most important function which any catalogue, bibliography, reference list, or consulting librarian can discharge, is to arrest attention, to make mental points. Mr. Foster distinctly says in his preface that his reference lists 'are intended as *working-lists* and not as bibliographies.' He does not aim at being exhaustive, or exhausting, but as being suggestive. Mr. Foster has well said in the *Library Journal* (7: 10), the bibliography 'aims at completeness for the sake of completeness; but the working-list is as complete as it serves its purpose to be.' The purpose of Mr. Foster is manifestly that of a practical librarian, desiring to aid a reading public, and not that of a scientific specialist, a mere antiquarian bibliomaniac, desiring to collect or amass *all* existing authorities for the sake of having them at his command.

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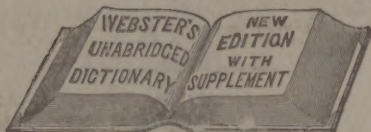
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